

ALGER DELTA COOPERATIVE ELECTRIC ASSOCIATION  
Minutes of the Regular Meeting of the Board of Directors

July 21, 2021

A regular meeting of the Board of Directors of Alger Delta Cooperative Electric Association was held on July 21, 2021.

**Call to Order and Roll Call:**

The meeting was called to order by President Lawless at 1:00 p.m. EST.

Directors present: District 1-Darryl Small, District 2-Karen Alholm, District 3-Mike Lawless, District 4-Dave Prestin, District 6-Jesse Betters, District 7-Kirk Bruno, District 8-Don Johnson, District 9- Doug Bovin.

Directors absent: District 5-Ivy Netzel,

Also present were (General Manager) Mike Furmanski, (Finance Manager) Lynn Labadie, (Operations) Troy Tiernan, (Office Manager) Shannon Priebe.

**Approve the Agenda:**

***Moved by Director Bovin to approve the agenda as presented with the addition of Member Comment, support by Director Small. Motion carried.***

**Approve the Minutes:**

***Motion to approve the Minutes of the May 19, 2021 regular meeting, June 2, 2021 special meeting and June 16, 2021 re-organizational meeting by Director Johnson, support by Director Bovin. Motion carried.***

**Approve the Administrative Items:**

***Motion to approve the administrative items (membership applications, director's expenses, check register, manager's expenses, and estate retirements) as submitted in the board packet was made by Director Betters, with support by Director Prestin. Motion carried.***

**Member Comment:**

- A member addressed Alger Delta's policy regarding landowner/resident notification of work to be done in their area.

**Old Business:**

- RUS Update-Nothing to report
- Aquila Resources-Nothing to report
- Aclara Update
  - Still having some failures.
  - Have not started further deployment.

- Aclara has a DCU chip shortage which will delay completion.
- Looking at another firmware update.
- Aclara had people out fine tuning new DCU locations
- Donation Discussion
  - Solar project funds have been removed from website as funds are gone.
  - Director Bruno suggested Furmanski put together a procedure for spending the WPPI funds for promotion and economic development.

#### New Business:

- Committee Assignments:
  - Finance and Rates-Bruno, Prestin, Netzel, and Johnson
  - Policy-Alholm, Betters, Lawless, and Small
  - Personnel-Prestin, Betters, and Bovin
  - MECA Board representative-Bovin with Alholm as alternate
  - WPPI-Furmanski with Bruno as alternate
- WPPI Annual Meeting
  - September 16, 2021 in Pewaukee, WI.
  - Any Board member with an interest may attend.
- Capitol Credits
  - ***Moved by Director Alholm to retire 1992 capitol credits per administrative recommendation, support by Director Prestin. Motion carried.***
- NRECA Offering
  - Free training options offered as part of their executive search program.
  - One day strategic planning session was chosen.
- Energy Waste Reduction
  - Board requests more information before making a decision.
- Code of Conduct
  - Board did an annual review of Code of Conduct.
  - Furmanski provided forms for signature.
- Alholm-Harvey Industrial
  - New construction.
  - Possible Energy Optimization funds?

#### Staff Reports:

##### Operations Manager Report-Tiernan

- Work Plan Projects
  - Chocolay Sub cutover
  - Squaw Beach rebuild
  - Pole replacements (Watson, Autrain, and Seney)
- Maintenance Items
  - Crews continue work on upgrades/new services.

- Vegetation Crews
  - Tree crews are working in the Autrain and Watson areas.
- Warehouse/Facilities
  - The yard needs grading and gravel along with some minor repairs in the material warehouse.
  - Drains need to be repaired
- Safety/Training
  - Tiernan attended his final CLCP class in June
  - MECA is back to normal and we have started in-person training.
- Equipment
  - The car was traded in for a used F250.
  - A couple of trailers were purchased.

#### Office Manager Report-Priebe

- Scam Calls
  - Members have been receiving scam threatening phone calls.
  - Communication to members informs them to call police.
- Outages
  - A couple of windstorms, but outages were minimal.
- Security
  - NISC/Remit computer upgrade due to non-supported Microsoft Windows 7 program.
  - Met with DSTech to verify our system is secure against threatening malware/viruses.
- Annual Meeting
  - June 16, 2021-Island Resort and Casino Harris, Michigan.
  - Next year's meeting will fall on Wednesday June 15, 2022.
  - Consider moving locations, Harvey/Deerton Casino.
  - Suggestions from members included: dessert, open bar from beginning, allow more members to attend.
  - Priebe provided the BOD with an expense chart.
  - Director Bruno suggested using MECA to get a speaker.
- Dashboard Updates
  - Updated list on expense report.
- Service/Work Orders
  - Transfer of accounts continue to rise.
  - Upgrade and new service applications have been coming in steady.
  - Workflow upgrades.
  - Continued GIS updates.
- Social Media
  - WPPI featured Alger Delta on their weekly media page.
  - Alger Delta employees were featured on WLUC-TV for National Lineman Appreciation Day
  - Annual meeting link posted.

### Finance Report-Labadie

- Form 7
  - Form 7 filed 5/27/21.
- 2020 Audit
  - Audit is complete!
  - Audited financials have been distributed.
- Form 990
  - Currently working on the P8C list from Eide Bailly.
  - Eide Bailly filed an extension: form due 11/15/21.
  - Draft to be presented at a board meeting prior to that deadline.
- PPP Loan
  - Week of 6/14/21: Jeff at Bay Bank sent over a request from the U.S. Small Business Administration requesting additional documents.
  - Documents were emailed to Jeff on 6/15/21.
  - On 6/21/21 we received a letter stating that the loan has been forgiven.
- Board Training-CFC
  - October 19, 2021
  - Topics: Financial statements, equity management, capitol credits.
- Fifth Month
  - Completed virtual training-NRECA-"Basic Benefits Training"-June8-10, 2021.
  - Met with Rates and Finance Committee on 7/14/21 and developed a list of financial statements to compile monthly.
  - Labadie and Furmanski met with Aaron Stallings-CFC-7/13/21 and started working on a ten-year forecast.
- Current financials were reported to the board, including TIER, OTIER, and equity ratio, and audit update.

### General Manager-Furmanski

- Met with Aaron Stallings of CFC.
- Met with Debbie Miles of Ontonagon County REA.
- Met with Brett Niemi regarding donations.
- Attended Delta County Emergency Management meeting.
- Talked to a DCFC provider about potential locations on our system.
- Still learning the system, trying to get out to see as much as I can.

### Committee Reports & Agendas

- Rates and Finance
  - Talked about Labadie identifying some mentors in some of the other coops.
  - Reviewed the financial reporting with Labadie.

- Provided Labadie with a checklist to work on.
- Would like WPPI to give Alger Delta some reporting.
- Rates-metering does not give enough information.
- Looked at 2017 cost study.
- Provided suggestions to adjust rates.
- To be carried over to the August meeting.
- Check on if rate changes require member approval
- Policy
  - Met earlier today.
  - Review changes made.
  - Aiming for Board approval in September.
  - Rates and Finance to review any policies pertaining to rates and/or finance.

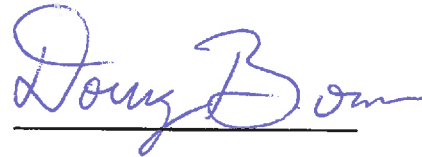
**Adjourn:**

- ***Moved by Director Alholm to adjourn, support by Director Johnson. Motion carried.***

The meeting adjourned at 3:52 p.m. EST.



Mike Lawless - President



Doug Bovin-Secretary/Treasurer