

Alger Delta Cooperative Electric Association

OWNED BY THOSE WE SERVE

426 North 9th St
Gladstone, MI 49837

Phone: 906-428-4141
Fax: 906-428-3840

Cover Letter to Members Requesting Director Nomination Petitions

Dear Member:

Please find enclosed documents regarding running for the Alger Delta Cooperative Board of Directors. Documents included in this packet are:

1. Cover Letter to Members Requesting Director Nomination Petitions
2. Qualifications – Duties and Responsibilities – Term and Compensation – Nomination Process
3. Verification of Qualifications and Declaration of Candidacy
4. Four (4) pages of the Director Nomination Petition

Serving as an Alger Delta director is rewarding, both personally and professionally. There are opportunities for education; to participate in the political process; and, to help shape the future of the cooperative as we go forward with our mission. This information packet describes the position and the commitment necessary to fulfill the duties of a director. Please review all the documents carefully. If you have any questions, contact Mike Furmanski at Alger Delta at 906-428-4141 or email mfurmanski@algerdelta.com.

Regards,

Mike Furmanski – General Manager

Please follow these instructions for completing the documents.

1. **Review all the documents. If you have any questions or wish to discuss any of the areas covered, please call Mike Furmanski at 906-428-4141.**
2. **Complete the Verification of Qualifications and Declaration of Candidacy. Answer all the questions; sign and date at the bottom.**
3. **Circulate your petition. Sign and date each petition sheet. ONLY THE PETITION SHEETS PROVIDED BY ALGER DELTA WILL BE ACCEPTED.**
4. **Attach the Verification of Qualification to the completed Petition Sheets and submit them to Alger Delta.**
5. **All documents must be received 60 to 90 days prior to the last day of balloting.**

Qualifications – Duties and Responsibilities – Term and Compensation – Nomination Process

Required Qualifications:

- Must be a member of the cooperative within the district you are seeking to represent. This means you must take electric service at either a permanent or seasonal residence, or possibly a commercial location, within the district you seek to represent.
- You may also qualify by being the designated representative of a non-natural member such as a firm, association, corporation, partnership, or governmental unit. If you are running for the board as a representative of a non-natural member, please contact Mike Furmanski at 906-428-4141 about additional qualifications that may apply.
- You must be at least 18 years old.
- You must not be employed by or have a financial interest in a business that competes with the cooperative, or a business selling energy, supplies, services, or equipment to the cooperative.
- For more detail, refer to Article III in the Bylaws (algerdelta.com/bylaws) or contact the GM.

Supplemental Qualifications:

- An understanding of and appreciation for the cooperative principles.
- An understanding of and demonstrated support for Alger Delta, its mission, business and members.
- An ability to maintain a broad perspective, including the willingness and flexibility to represent all of the members served by the cooperative and not just the members in the district from which elected.
- Demonstrated leadership skills through current or past board and/or business experience.
- An ability to think and act critically and decisively.
- An ability to support, challenge, and hold management accountable.
- A willingness to contribute to business dialog and speak out during board deliberations.
- A commitment to protecting the confidentiality of board deliberations, closely held and/or confidential communications and information.
- A commitment to supporting board decisions.
- A willingness to be a passionate and proactive advocate for Alger Delta and represent the cooperatives interests with members, industry groups, policy makers and others critical to the cooperative's interests.
- A willingness to devote the time necessary to become current on and understand subjects, issues, and events that impact or have the potential to impact the cooperative and informed decision making.
- Through words and actions and by means of temperament, demeanor and character, the ability to represent and promote the interests of Alger Delta and its members.
- A commitment to comply with laws, rules, statutes, bylaws, policies, orders and directives in the conduct of director's duties.
- A commitment to fully perform a director's fiduciary duties.

Duties and Responsibilities:

- Board members are charged with the responsibility of overseeing the Cooperative, which includes: strategic planning, fiduciary duties, setting policy and direction, corporate duties, governance, and other duties relating to the business of the cooperative.
- Board members are provided with an information packet in advance of each board meeting and are expected to review the material in preparation for the meeting.
- Directors are expected to attend:
 - Board Meetings – The Alger Delta Board meets on the third Wednesday of each month, usually at the Cooperative’s office in Gladstone, MI. Board meetings usually begin at 1 PM Eastern Time. Board meetings may occasionally be scheduled for other locations, other days and/or to begin at other times.
 - The Annual Meeting – The annual meeting is held in June.
 - Committee Meetings – Directors serve on at least one Committee. Committee meetings are usually held on the same day as a Board Meeting and may be scheduled as early as 10 AM Eastern Time. Committees may be scheduled for other dates and at other times including evenings.
- Directors are encouraged to attend training and become a Credentialed Cooperative Director (CCD). The CCD program is 6 days in duration.
- Directors are scheduled to participate in a variety of regional, state and national meetings relevant to the electric industry. While voluntary, participation is strongly encouraged. Participation usually requires travel and may require advanced preparation such as reading documents and other materials provided by our state or national trade association and familiarizing oneself with the issues involved. Events range from one half-day to five days for travel and participation.
- Directors represent Alger Delta in the community and elsewhere, which may include making public presentations.

Term & Compensation:

- The term is three (3) years.
- Directors are compensated for their service to the cooperative, including but not limited to the following:
 - Communication allowance \$400 per year
 - Regular board meeting \$350
 - Annual Meeting \$350
 - Other Out of town meetings \$350 per day
 - Reasonable and customary travel expenses

Nomination Process

- Nominations are made by petition.
- The petition must be signed by at least ten (10) members from the district you are seeking to represent. Candidates are encouraged to acquire more than the minimum number of signatures.
- Joint members (domestic partners where both names are on the account) count as one member.
- The completed petition shall be submitted to the cooperative between 60 and 90 days prior to the election.
- For complete details on the nomination procedures see Article III, Section 3 of the Bylaws (algerdelta.com/bylaws) or contact the General Manager.

Alger Delta Cooperative Electric Association

Verification of Qualifications and Declaration of Candidacy

Name of Candidate: _____

Mailing Address: _____

Service Address (if different than mailing address):

Home phone: _____ Work phone: _____

Mobile: _____ Email: _____

Verification of Qualifications

Please read each qualifying statement carefully and indicate your answer by checking the appropriate box.

	Yes	No
1. Are you a member of the cooperative?		
2. Do you receive electric service within the district you seek to represent?		
3. Are you eighteen (18) years old or older?		
4. Are you employed by a company that competes with or sells energy to Alger Delta?		
5. Are you employed by or do you own a business that routinely performs work for Alger Delta?		
6. Do you have a direct financial interest in any company that sells energy to Alger Delta?		
7. Do you have a direct financial interest in a contractor, vendor, company or organization that routinely provides materials, equipment or services to Alger Delta?		
8. Have you read the document entitled "Qualifications – Duties and Responsibilities – Terms and Compensation – Nomination Process?"		
9. To the best of your knowledge, are you able to fulfill the duties and responsibilities of serving as a member of the board of directors?		

By completing and signing this form and submitting it to the Secretary of the Cooperative, I declare my candidacy for election to the Alger Delta Cooperative Electric Association Board of Directors. I understand that my nomination to stand for election requires the submission of a petition with at least 10 signatures of members from within the district I seek to represent and compliance with all of the nomination requirements outlined in Article III, Section 3 of the cooperatives' bylaws.

Signed: _____ Date: _____

Alger Delta Cooperative Electric Association – Director Nomination Petition

We, the undersigned, hereby petition the Secretary of the Cooperative to nominate the candidate named below to stand for election as a Director of the cooperative representing the District named herein. I am a member in good standing of the cooperative and receive service from the cooperative in the district this candidate seeks to represent.

Candidate Name: _____ District: _____

Print Name	Signature	Service Address	Account # OR Phone #	Date

I, _____, affirm that I circulated this petition and am acquainted with the persons whose names are affixed hereto and that these persons signed this petition in my presence.

Signature: _____ Date: _____

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Signature: _____ Date: _____

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Candidate Profile Form

Please complete and return this form if you wish to have your biographical information published in *Michigan Country Lines*. Also, please enclose a recent photo of yourself to appear with the biographical information. Information you provide may be edited due to space limitations or other requirements.

Name: _____

Address: _____

Current Occupation: _____

Other Occupations / Positions held (past or present): _____

Affiliations / Community Activities / Volunteer Service: _____

Please provide a brief narrative describing your qualifications and reasons for seeking a position on the Alger Delta Board of Directors. Your narrative may address some of these questions: 1) How long have you been a co-op member? 2) Have you served on the board in the past? If so, for how long? 3) What inspires you to get involved at the co-op? 4) What do you see as the most immediate issues facing the co-op? 5) What is there about your background or experience that makes you uniquely qualified to become a leader for your district? Please limit your response to 150 words. Responses are subject to editing. Use the back or a separate sheet of paper, if needed. Responses may be emailed to mfurmanski@algerdelta.com.