



Alger Delta Cooperative Electric Association

426 N. 9th Street - Gladstone, MI, 49837. Phone 800-562-0950 or 906-428-4141

Upgrade Service Application

Instructions/Checklist:

- Complete all required information on this application form or it will be returned.
- Complete and attach detailed site sketch, blueprint, survey, plat or similar document (see attached example for details).
- OWNER must sign and complete the Liability Waiver/Rates Form.
- Include Non-Refundable \$250 Application fee. Mail to or put in drop-box pages 2,3 & 4.at:

Alger Delta Cooperative Electric Association - 426 N 9th St. - Gladstone, MI 49837

Application Process and Explanations:

1. Alger Delta will review your application and contact you should any information be missing or incomplete.
2. Alger Delta will schedule a Line Designer to visit the property or location where you have requested service and will complete a Quote. A copy of the Quote will be sent to you.
3. The Quote is valid for 120 days.
4. To schedule construction, you must pay the full amount shown on the Quote in advance.
5. All Inspections are responsibility of Owner. Once approved, installation of the meter will be scheduled.
6. Frost charges may be required to begin construction during the period of the winter when the ground is frozen. If you request construction to begin during the frost period (November 1 - April 30), a frost charge shall apply. If Alger Delta chooses to begin construction during this period frost charges shall not apply.
7. The Quote is an estimate based on the cost of labor and materials necessary to provide electric service. The estimate is based on the information provided by you and known at the time the estimate is provided. Changes at the site, changes in planned construction, and unanticipated or unknown conditions may result in re-estimating the cost to provide electric service. Alger Delta reserves the right to adjust the estimate at any time.
8. **Once a meter is installed, the member agrees to pay for all service rendered or reserved in accordance with the rates, rules and regulations of the Cooperative. The monthly meter charge starts upon installation of meter. Please see Rates on AlgerDelta.com.**



Upgrade Service Application

Today's Date: _____

| CUSTOMER INFORMATION (REQUIRED) | | | |
|---|---|-----------------------|--------------------------------------|
| Account Number | | | |
| Legal Name | | Home Phone | |
| Mailing Address | | Mobile Phone | |
| Email | | | |
| Paperless Billing | <input type="checkbox"/> Yes | | |
| IF NEW MEMBER CONNECTING EXISTING SERVICE, PLEASE FILL OUT BELOW | | | |
| Drivers License Number | | State | |
| Social Security Number | | Birthdate | |
| <input type="checkbox"/> Authorization for a credit check (a credit check is necessary to determine if a deposit is needed on the account.) | | | |
| Joint Account | Note: If not listed on the account, we cannot speak to them | | |
| Legal Name | | | |
| Social Security Number | | Birthdate | |
| | | | |
| SITE/STRUCTURE INFORMATION (REQUIRED) | | | |
| Address and/or Fire Number | | | |
| | City | | Zip |
| | County | | Section |
| | Township | | Range |
| Nearest Neighbor | | | |
| Specific Directions | | | |
| | | | |
| CONTRACTOR/BUILDER INFORMATION | | | |
| Company Name | | Contact Person | |
| Mailing Address | | Office Phone | |
| | | Mobile Phone | |
| Email | | | |
| | | | |
| ELECTRIC INFORMATION | | | |
| Electrician | | Phone | |
| Email | | | |
| Electric Service Type | <input type="checkbox"/> Overhead | | <input type="checkbox"/> Underground |
| Entrance Size | <input type="checkbox"/> 100 amp <input type="checkbox"/> 200 amp <input type="checkbox"/> 400 amp <input type="checkbox"/> Other amp _____ | | |

* Alger Delta Coop Association cannot guarantee your preferred meter locations. Winter construction charges will apply Nov 1-April 30..

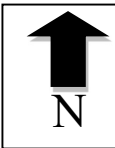


New Service Site Sketch

Note: The location of all private underground facilities and structures must be identified or exposed. Include the location of all underground facilities or structures on the drawing. See attached sample drawing for guideline.

- | | |
|--|---|
| <input type="checkbox"/> Electrical wiring to outdoor facilities <input type="checkbox"/> Septic systems, mound systems, or drain fields <input type="checkbox"/> Wells, water lines and/or sprinkler systems <input type="checkbox"/> LP Lines <input type="checkbox"/> Invisible fencing | <input type="checkbox"/> Cable or Satellite TV lines <input type="checkbox"/> Future additions, decks, or outbuildings <input type="checkbox"/> Driveways and sidewalks <input type="checkbox"/> Preferred location of electric meters Provide distance from the closest corner of building to the meter. Meters cannot be within 3 feet of a window. |
|--|---|

Structure distance from nearest intersection: _____



ENVIRONMENTAL INFORMATION

| | | | | | | | |
|-----------------------|--------------------------|-----|--------------------------|----|--------------------------|-----|---------------------------------------|
| Property Staked: | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | Date expected if not completed: _____ |
| Building Staked: | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | Date expected if not completed: _____ |
| Property Excavated: | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | Date expected if not completed: _____ |
| Meter Base Inspected: | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | | | Date expected if not completed: _____ |



CHECKLIST:

- ❑ Complete all required information on this application form or it will be returned.
- ❑ Complete and attach detailed site sketch, blueprint, survey, plat or similar document (see attached example for details).
- ❑ **OWNER** must sign and complete the Liability Waiver/Rates Form.
- ❑ Include Non-Refundable \$250 Application fee. Mail to or put in drop-box pages 2,3 & 4.at:
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LIABILITY WAIVER & RATES ACKNOWLEDGEMENT (REQUIRED)

I certify that I own or am the authorized representative of the owner of the property of the service address indicated on the Site Sketch, and that I have read and understand the above statement regarding marking, exposing or locating all private underground facilities. I furthermore agree to hold Alger Delta Cooperative Electric Association and/or its agents harmless for any damage to private underground facilities that occurs during the installation of electric service, or because of failure on my part to ensure that the private underground facilities on this property have been adequately marked, exposed or located.

Once a meter is installed, the member agrees to pay for all service rendered or reserved in accordance with the rates, rules and regulations of the Cooperative. The monthly meter charge starts upon installation of meter. Please see Rates on AlgerDelta.com.

Signature: _____ **Date:** _____
Printed Name: _____ **Phone:** _____
Address: _____

Please sign, complete and return pages 2-4 to:
Alger Delta Cooperative Electric Association
426 N 9th Street
Gladstone, MI 49837

SAMPLE SITE SKETCH

